

U.S. Department of the Interior National Park Service Maintenance Management JOB ORDER REQUEST						JOB ORDER NO. _____ FY _____	
JOB DESCRIPTION			LOCATION		DISTRICT		
PROPOSED START DATE		TARGET COMP. DATE	NO. OF UNITS	UNIT OF MEASURE	EST. COST PER UNIT	ACT. COST PER UNIT	
STANDARD AND LEVEL PROPOSED							
STATEMENT OF WORK PROPOSED							
PERSONAL SERVICES	POSITION, TITLE, GRADE AND SURNAME			EST. M/DAYS	DAILY RATE	EST. COSTS	ACT. M/DAYS ACTUAL COSTS
EQUIPMENT RENTAL	TYPE OF EQUIPMENT			EST. HRS/MIS	RATE	EST. COSTS	ACT. HRS/MIS ACTUAL COSTS
MATERIALS AND OTHER COSTS	ITEM					EST. COSTS	ACTUAL COSTS
COST ACCOUNT		PERSONAL SERVICES	EQUIPMENT RENTAL	SUPPLIES AND MATERIALS	OTHER	TOTAL	
REQUESTED BY (Title & Signature)		CONCURRED BY (Title & Signature)			APPROVED BY (Title & Signature)		
COMPLETED BY		DATE COMP.	INSPECTED BY			DATE INSPECTED	